

## HIC-VAC Pump-priming Round 6: Application Guidance

**CALL FOR NEW PROPOSALS for period September 2022 – March 2023**

**Deadline: Midday, 31<sup>st</sup> August by email to [e.smith@imperial.ac.uk](mailto:e.smith@imperial.ac.uk)**

### Summary

The HIC-Vac Network aims to support, develop and advocate the use of Human Infection Challenge (HIC) to improve understanding about infections and the diseases they cause, leading to better vaccines and treatments with high global impact. Our network will enable open sharing of knowledge and expertise, using network resources to increase HIC use in the UK and in Lower and Middle Income Countries (LMIC), disseminating best practice, enhancing training and fostering new collaborative studies relevant to high-impact pathogens.

HIC-Vac has funding available to be spent in the period between September 2022 and March 2023. We are inviting proposals for initiatives which are **ready to start, which can incur expenditure within that period, and which are aligned with our objectives.**

### Scope and criteria

Grants are available for projects of £50,000 (at Full Economic Costing, FEC), via competitive application to the Network Management Board (NMB). We will consider smaller and larger grant applications. Projects should run until no later than **31/03/2023** and should lead to relevant and useful data for this field, ideally capitalising on existing data or samples that will support a larger grant application.

**Activities supported:** all projects must be within the scope of the HIC-Vac network and its strategic objectives to support studies that will underpin new grant applications including:

1. Methodology development.
2. Deeper analysis of existing samples.
3. Ethical framework development & public involvement and engagement.
4. Attenuated challenge.
5. Regulatory development.
6. Challenge agent manufacture.
7. Effect of co-infection on challenge.
8. Comparison of natural infection with challenge.

Eligible costs include directly incurred research salaries, consumables, sample shipment, and public involvement payments. Travel costs are allowed to facilitate laboratory visits/exchanges; costs must be reasonable and via economy class only. VAT is allowable. Costs must be in Great British Pounds (GBP). Total costs (at 100% FEC) must not exceed a maximum of £100,000 for the project.

**Activities not supported:** PI time, research outside the HIC-Vac strategic objectives and remit; projects from non-members; PhD projects; animal costs; equipment purchase (over £10,000); industry salaries.

**All projects will be awarded at 80% of the FEC. No project extensions will be permitted.**

Applications will be assessed on the following criteria:

- 1) scientific merit (10 points)
- 2) applicant's track record (5 points)
- 3) potential societal/health impact for LMIC (5 points)
- 4) ability to complete within the timeframe (5 points)

The Director and Deputy Director may each award up to a further 5 discretionary points per funding round for overall strategic importance.

HIC-Vac awards must follow UKRI and MRC terms and conditions

<https://www.ukri.org/manage-your-award/meeting-ukri-terms-and-conditions-for-funding/>.

### **Eligibility**

Awards are open to all HIC-Vac Network members, but the lead applicant must either be a HIC-Vac Investigator or an Associate supervised by a HIC-Vac Investigator (as demonstrated by a Letter of Support). Network membership is free and you can apply here <https://www.hic-vac.org/members/become-a-member>.

We will prioritise applications that include lead applicants who are Early Career Researchers. Members based at academic institutes, governmental organisations, non-governmental organisations and industry are all eligible.

This funding is via The Global Challenges Research Fund (GCRF) and is part of the UK's Official Development Assistance (ODA) commitment. ODA funded activity focuses on outcomes that promote the long-term sustainable growth of countries on the [OECD Development Assistance Committee \(DAC\) list](#). Applicants must either:

- Be based in the UK and have demonstrable potential to benefit LMIC OR
- Be based in a LMIC institute.

This fund must be distributed and spent rapidly. With regret, we cannot accept applications:

- a) involving more than a single Institute
- b) from applicants based in high-income countries other than the UK.

### **Reporting**

All awardees will be required to submit narrative and financial reports at 6 months upon project completion. Awarded projects, with non-confidential abstracts, will be included in Network outcomes and publicity. All awardees must agree to present their work at a HIC-Vac meeting. All successful applicants must commit to the MRC data sharing policy: <https://www.ukri.org/about-us/mrc/our-policies-and-standards/research/data-management-and-sharing/>.

## **Application process**

### **Key dates**

20 <sup>th</sup> July 2022	Call launch
31 <sup>st</sup> August 2022	Deadline for submission of proposals
14th September 2022	Notification of successful proposals
1 <sup>st</sup> October 2022	Earliest Project Start Date
31 <sup>st</sup> March 2023	Latest Project End Date and final date to incur expenditure

The application form should be completed in full. It is important that key milestones and deliverables are specified in the description of the Proposed Project because upon completion of the project you must report progress against these items. A brief CV and publication lists are required for all investigators along with a letter of support from the head of department of the Lead Institute.

Please submit your application as a single PDF – you can use <https://www.pdfmerge.com/> or similar to merge all your attachments into one document.

The application form and associated documents must be submitted by email by 12pm BST on 31<sup>st</sup> August 2022 (the closing date) to the Network Manager, Emma Smith, at [e.smith@imperial.ac.uk](mailto:e.smith@imperial.ac.uk). You will receive acknowledgement of your application within three (3) working days. Contact Emma with any further queries.

### **Review**

All submitted applications that have passed a formal eligibility check are presented to at least 2 evaluators from the HIC-Vac Network Management Board and potential external reviewers including the Independent Scientific Advisory Board (ISAB), for competitive assessment. HIC-Vac evaluators review and score applications using a standard template.

Evaluators will not review an application where they have a conflict of interest (see below for details on conflicts of interest). Applicants are encouraged to identify any persons on the [HIC-Vac NMB](#) with whom there is a conflict of interest.

Following review of all applications, a ranked list will be used to select applications for funding.

### **Notification of Review Results**

Successful projects will be sent award letters confirming the funds available within 2 weeks of the NMB decision. The date of NMB review and decision will be posted on the website. Projects should start within one month of the date of the award letter, so it is advised that any contractual issues between partners are discussed prior to grant submission and resolved

promptly upon award. Unsuccessful lead applicants will be informed promptly and the Network Manager may pass on specific feedback if available.

### **Post-award Administration**

Imperial College London will issue a simple sub-agreement to the Lead Applicant's institution. Projects may not start until this contract has been fully executed. Projects should start within 1 month of the date on the award letter and the actual start date must be confirmed to the Network Manager. It is the responsibility of the Lead Applicant to further subcontract with any co-applicant institutions to deliver the project to time, quality and budget. It is expected that ethical approvals, if required, will be in place before the award is made.

Funds must be spent as detailed on the application. Awardees are required to submit narrative and financial reports at 6 months upon completion of the project. Payment is made in arrears to the awardee's Institute. If you are an LMIC institution and have problems with payments in arrears, please contact Emma, the HIC-Vac Network Manager, at [e.smith@imperial.ac.uk](mailto:e.smith@imperial.ac.uk). Payment will be for actual expenditure up to the value agreed in the original award letter.

HIC-Vac does not require receipts to be submitted but these **must** be kept by the host institution as they may be required for possible future audits. The grantee's host institution must follow their standard procedures for financial accounts.

Any underspend on grants will be retained by HIC-Vac.

Awardees are encouraged to submit their project's results for publication in a peer-reviewed journal, or as a case study. A non-confidential brief summary of the project's outcomes, taken from the final report, will be published on the HIC-Vac website and in other publicity material.

### **All work arising from this grant must acknowledge the funding source as follows:**

"This work was supported by HIC-Vac, a GCRF Network in Vaccines Research and Development which was co-funded by the MRC and BBSRC and is part of the EDCTP2 programme supported by the European Union."

### **Publicity and Data Protection**

Successful pump-priming projects will be listed on the HIC-Vac website and in other publicity material, with a non-confidential abstract outlining the work proposed. Copies of applications will be made available to the HIC-Vac NMB and ISAB who will use information provided for reviewing the proposal and post-award administration. HIC-Vac may choose to publish details of awards, awardees, and information about successful projects.

All funding comes from UKRI, so to meet the Research Councils' obligations for public accountability and the dissemination of information, non-confidential details of awards may also be made available on the Research Councils' websites and other publicly available databases, and in reports, documents and mailing lists. UKRI may use this information for research related activities, including but not limited to, statistical analysis in relation to the evaluation of UKRI funding, study of trends and policy and strategy studies. Recipients of

pump-priming awards may be required to attend and contribute to UKRI events within relevant areas at the request of UKRI.

### **Use of Human Samples or Data**

HIC-Vac expects all research to be undertaken in accordance with UKRI policies and guidance available from <https://www.ukri.org/about-us/policies-standards-and-data/good-research-resource-hub/>.

Independent Research Ethics Committee approval is required for research that involves human participants (whether patients or healthy volunteers) or records. Such approval is also required for certain studies of human tissues.

In the case of social science research, HIC-Vac recommends that award holders follow the ESRC Framework for Research Ethics (<https://www.ukri.org/councils/esrc/guidance-for-applicants/research-ethics-guidance/>) which highlights the responsibility of the research organisation for ensuring that the research is subject to appropriate ethics review.

Research involving human participants in resource-poor societies presents specific ethical challenges and the UKRI principles of equitable partnerships should be followed <https://www.ukri.org/about-us/policies-standards-and-data/good-research-resource-hub/equitable-partnerships/>.

Award holders whose research involves the removal, use or storage of human tissue as specified in the relevant legislation must:

- comply with the appropriate legislation, i.e. the Human Tissue Act 2004 and/or the Human Tissue (Scotland) Act 2006;
- follow the relevant standards and Codes of Practice issued by the Human Tissue Authority (<https://www.hta.gov.uk/guidance-professionals/codes-practice-standards-and-legislation/codes-practice>);
- follow the MRC guidance detailed in Human Tissue and Biological Samples for Use in medical Research (2019) <https://www.ukri.org/publications/human-tissue-and-biological-samples-for-use-in-research/>.

For research taking place outside the UK, local national guidelines and international best practice must be followed. All legal requirements for the import/export of biological materials must be adhered to.

### **Genetically Modified Organisms (GMO)**

National regulations and international best practice must be followed. Researchers who carry out genetic modification should be familiar with the legislative requirements and with the Scientific Advisory Committee on Genetic Modification (Contained Use) guidance.

### **Dangerous Pathogens**

Research organisations accommodating projects involving the use of dangerous pathogens must comply with the safeguards recommended by the UK Advisory Committee on Dangerous Pathogens in their guidance 'Infection at work: controlling the risk', 'Biological Agents: the

principles, design and operation of containment in a level 4 facility' and 'Biological agents: Managing the risks in laboratories and healthcare premises', as well as local national regulations.

### **Conflict of Interest**

Examples of a conflict of interest include:

- Working closely with the applicant(s), for example as a co-author or PhD Supervisor, or has worked closely in the last 4 years
- Personal/family relationship with the applicant(s)